|  |  |  |
| --- | --- | --- |
| **Agency ID** |  | |
| **Agency Name** |  | |
| **PCC** |  | |
| **Agency Contact** |  | |
| **Town** |  | |
| **Street** |  | |
| **Premises** |  | |
| **Telephone Number** |  | |
| **Current Provider** |  | |
| **Current capacity** |  | |
| **Current Router** |  | |
| **IP Block Allocation** |  | |
| **Server IP Utilization** |  | |
| **New Provider** |  | |
| **New Capacity** |  | |
| **Router** |  | |
|  |  |  |
| **Item** | **Responsible** | **Time Line** |
| Application for link | DewCIS |  |
| Advice agency on link migration | DewCIS |  |
| Site survey report | Access Kenya |  |
| Physical Link Migration | Access Kenya |  |
| Upgrade/Change of CPE | DewCIS |  |
| Router NATing to allocate private IP to the network | DewCIS |  |
| Change the IP of the client machines to private IP’s | DewCIS |  |
| Link and IP Migration | Access Kenya |  |
| Link Testing | DewCIS |  |
| Client migration to the new network | DewCIS |  |
| Delete of the old client circuit | DewCIS |  |